

**San Diego Met High School Foundation
September 2019 Executive Meeting Minutes**

Date, Time, and Location: Wednesday, September 25, 2019 at 4619 Viewridge Ave San Diego 92123

Meeting called to order by Meridith Coady at 6:05pm

Board Attendance: Melissa Agudelo, Julie Bonnardel, Shawn Coady, Jennifer Wanis and Meridith Coady

July Meeting Minutes: Julie Bonnardel made a motion to approve the minutes as presented with Shawn Coady seconding the motion. They were approved unanimously.

Principal's Report:

- The new internship coordinator is expected to start at the Met mid-October.
- 72% of students are placed in internships, which is historically the highest participation at this point of the school year.
- Current enrollment is 146 students.
- Conversations are occurring between the Met and Mesa College to allow Freshman to take PERG120 in the Spring of their freshman year.
- Current enrollment in Mesa College classes is 70% of eligible upperclassmen which is the highest participation ever at the Met. Students have specifically mentioned the change in the Met calendar as encouraging them to enroll at Mesa.
- We are working on expanding the dual credential process to allow students to receive high school credit for classes taken at Mesa.
- All ninth graders are taking Ethnic Studies this year. The Met is one of three high schools in San Diego Unified piloting this course.

Treasurer's Report:

- The financials have been reconciled through September 25, 2019. Earmark balances were reviewed. The Foundation has \$25,250.39 in funds. A motion to approve the financials as presented was made by Meridith Coady with Julie Bonnardel seconding the motion. They were approved unanimously.
- The completed 2018-2019 audit was presented by Jenn Wanis, Auditor. No exceptions were noted. Shawn Coady made a motion to accept the audit as presented with Julie Bonnardel seconding the motion. It was passed unanimously.

Old Business:

- The bylaws have been updated but were not available at the meeting to review and approve. The updated bylaws will be emailed to the board ahead of the November meeting and presented for a vote at the meeting.
- The Electronic Signature Policy was presented and signed by board members present. Copies are retained in the Secretary's binder. Ted Young's signature will be obtained at the next board meeting.

- The following fall fundraising plans were discussed:
 - Fall rummage sale is on 10/5
 - An “ask” letter will be sent to last year’s donors after a review by Melissa Agudelo.
 - The annual fall fundraising letter will be posted on the Foundation website instead of being sent to all families.
 - Meredith Coady will follow up with Ted Young on the corporate matching project.

New Business:

- Giving Tuesday is on December 3rd. A decision was made to recognize “Met Monday” on November 18th to combat Giving Tuesday fatigue and encourage families to donate before Thanksgiving. We will still participate in Giving Tuesday, but it will be a scaled back effort. Julie Bonnardel will spearhead this effort and work with Melissa Agudelo to initiate schoolwide communication and social media posts.
- The dates for the fall rummage sale, “Met Monday”, and Giving Tuesday will be added to the Foundation website. In addition, a link to this year’s Twitter account (@LifeatSDMet1) will be included.
- A request was made to provide a financial stipend to a volunteer who is helping to reestablish the aquaponics program. The volunteer has been screened in a manner consistent with the policies of SDUSD. He has some technical expertise in aquaponic gardening and infrastructure, and the school leadership would like to acknowledge his efforts with a small financial award. This creates some concerns regarding compliance with tax and employment regulations. Meredith Coady will conduct further research on the best way for this to be structured. Should an agreeable process be identified, a subsequent email vote will be conducted and documented at the November meeting.

Announcements: The board thanks the parents who attended the board meeting and welcome involvement and participation from the school community. The Secretary board position is available, and the board is still seeking someone to fill that position for this year.

Next meeting is Wednesday, November 20, 2019 at 6pm at Appstar Financial, 4619 Viewridge Avenue, San Diego, 92123.

Meeting adjourned at 7:49pm

Minutes compiled by Meredith Coady

Minutes approved on November 20, 2019